



TERMS OF SERVICE

- ☞ All prices are in NZ\$. No GST is to be added unless otherwise stated.
- ☞ Pricing listed above is valid from 30 days of the date of quotation.
- ☞ 50% Deposit is required to begin work on any projects listed. This is non-refundable, unless for some reason I am no longer able to work on your project due to unforeseen circumstances. Let me know if you would like to proceed and I'll invoice for the deposit. The account details will be detailed in the invoice document.
- ☞ By paying the deposit you agree to these conditions of service. I will send confirmation via email when I receive the deposit, so you know work on your project will then commence.
- ☞ Once the work is completed the final 50% as well as any other costs incurred such as extra revisions, stock images, web plug-ins or printing, must be paid within 7 days of the project completion/invoice date. If this is not paid on time, files and other outcomes may be with-held or I may take your site down until full payment is received. Invoices overdue by more than 30 days will incur 4% interest.
- ☞ Your quote will detail the number of revisions included in your price. You will also have been quoted for the rate for extra revisions. These will be charged to your final balance invoice.
- ☞ I reserve the right to use any concepts or final outcomes on my website, portfolio or social media accounts. If your project is confidential or sensitive in nature, you need to raise this with me before work has commenced. My work must be credited to me and cannot be re-sold. I kindly ask that you take time to leave a recommendation on my Facebook page if you are happy with my work.
- ☞ First hour long consultation is free, beyond that meetings are charged at \$50 and hour at a minimum charge of 1 hour.
- ☞ Website maintenance fee \$150. Recommended monthly.